

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE  
CITY OF SOUR LAKE**

A Regular Meeting of the City Council of the City of Sour Lake, Hardin County, Texas, noticed for November 19, 2024, at 6:00 o'clock P.M. at Sour Lake City Hall Annex 615 Hwy 105 W., Sour Lake, Hardin County, Texas was called to order at 6:00 o'clock P.M. by Mayor Pro-Tem Hendrix pursuant to notice duly posted according to law with the following members present or absent as so indicated:

<u>NAME</u>	<u>POSITION</u>	<u>PRESENT</u>	<u>ABSENT</u>
BRUCE ROBINSON	- MAYOR	X	x
MICHAEL HENDRIX	-MAYOR PRO-TEM	X	
RYAN ELMORE	-ALDERMAN	X	
JODIE BUTLER	- ALDERWOMAN		X
KEVIN CUDD	-ALDERMAN	X	
MARCUS DICKERSON	-ALDERMAN	X	

Also, present or absent were the following officers and individuals of the City of Sour Lake:

The City Manager, Jack Provost	-	Absent
The City Secretary, Debra Morgan	-	Present
Chief, Aaron Burleson	-	Present
City Attorney, Alex Stelly for Sour Lake	-	Present
Public Works Department (Joey Keel)	-	Present
Jeff Leavens with LEAD Eng.	-	Present
MaryAnn Boyd, Library Director	-	Absent
Amy Hale and Heather with the Chamber of commerce		
Jenny Murphy with the City		

Mayor Pro-Tem Hendrix then directed the City Council's attention to Agenda Item No. 1 for approval of Regular Minutes of October 15, and Special Meetings of October 22 and November 5, 2024. Following a review of the Regular Meeting Minutes of October 15, and Special Meeting Minutes of October 22 and November 5, 2024, a motion was made by Alderman Dickerson to approve the Regular Meeting Minutes of October 15, 2024 and Special Meeting Minutes of October 22 and November 5, 2024, as presented. The motion was seconded by Alderman Elmore and approved by the following vote of Council:

FOR - 3  
AGAINST - 0

Mayor Pro-Tem Hendrix then directed the City Council's attention to Agenda Item No. 2 for Discussion and Action to approve the Accounts Payable for the month of November 2024. Following a review of Accounts Payable for the month of November 2024, a motion was made by Alderman Cudd to approve the payment of Accounts Payable as presented for the month of November 2024. The motion was seconded by Alderman Dickerson and approved by the following vote of Council:

FOR - 3  
AGAINST - 0

The council thereafter considered Agenda Item No. 3 for "Citizen Comments. Citizens Comments, items presented for citizens comments cannot be discussed or acted upon; however, such comments by any citizen or individual are considered for information purposes only.

Mayor Pro-Tem Hendrix moved to Agenda Item No. 4 requesting the City manager to provide the Financial Report of the City of Sour Lake for the Month of November 2024 to the Council. Following the presentation to and discussion by the Council, no action was requested of Council, and none taken. Agenda Item No. 4 was provided to the Council for information purposes only.

Mayor Pro-Tem Hendrix moved to Agenda Item No. 5 for the City Manager's Report, The City Manager reported the completed clean up of the property located at 896 Hwy 105 W, and they were going to keep the small structure for future office for water and sewer personnel.

Mayor Pro-Tem Hendrix next directed the Council's attention to Agenda Item No. 6 following the Police Department report. Chief Burleson reported to the Council his Monthly Updates on the Department and his monthly report. Chief Burleson reported they had received a Grant from Motiva for \$9,998.00. Following the Chiefs report no action was requested nor taken by the council with the report being provided to Council for information purposes only.

Mayor Pro-Tem Hendrix moved to Agenda No. 7 concerning the Public Works Department with Mr. Joseph Keel. There were 5 new services and expensive repairs to the Sewer Pant Blower and update on elevated tower. This was for information purposes only.

Mayor Pro-Tem Hendrix moved to Agenda Item No. 8, Jeff Leavins with LEAD Engineering gave an update on grant projects and elevated tower. The report was provided to Council for information purposes only.

Mayor Pro-Tem Hendrix moved to Agenda Item No. 9 for the Library Report. Librarian Mary Boyd. Nothing new to report at this time

Mayor Pro-Tem Hendrix moved to Agenda Item No. 10 Chamber of Commerce Report. Heather and Amy with the Chamber reported the time and date of Christmas in the Park and the possibility of having a Christmas Parade.

Mayor Pro-Tem Hendrix moved to Agenda Item No. 11, Discussion and possible action on a permit for the closure of Hwy 105 and Hwy 326 for the Christmas Parade. After discussion no action was taken.

Mayor Pro-Tem Hendrix moved to Agenda Item No. 12, Discussion and possible action to approve a change order for the Road and Drainage Project. A motion was made by Alderman Dickerson to approve the change for the Road and Drainage Project. The motion was seconded by Alderman Cudd and approved by the following vote of the Council:

FOR	3
AGAINST	0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 13, Discussion and possible action to approve Final Pay Request for the Road and Drainage Project. A motion was made by Alderman Dickerson to approve the Final Pay request for the Road and Drainage Project in the amount of \$56,223.65 The motion was seconded by Alderman Cudd and approved by the following vote of the Council:

FOR	3
AGAINST	0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 14, Discussion and possible action to approve the Certificate of Completion for the Road and Drainage Project. A motion was made by Alderman Dickerson to approve the Certificate of Completion for the Road and Drainage Project. The motion was seconded by Alderman Elmore and approved by the following vote of Council:

FOR	3
AGAINST	0

Mayor Pro-Tem Hendrix moved to Agenda Item No, 15, Discussion and possible action to approve a Resolution for the Flock Security Camera System. (2<sup>nd</sup> reading) A

motion was made by Alderman Cudd to approve the Resolution for the Flock Camera System. The motion was seconded by Alderman Elmore and approved by the following vote of the Council:

FOR	3
AGAINST	0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 16, Discussion and possible action to adopt a Resolution authorizing the submission of a Texas CDBG Grant Program Application to Texas Department of Agriculture for the Community Development Fund. After discussion a motion was made by Alderman Elmore to adopt a Resolution authorizing the submission of a Texas CDBG Grant Program Application to Texas Department of Agriculture for the Community Development Fund. The motion was seconded my Alderman Cudd and approve by the following vote of the Council:

FOR	3
AGAINST	0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 17, Discussion and possible action to approve David Waxman, Inc. as the Grant Administrator for the TDA CDBG FY 2025-26 Grant Program recommended by the committee. A motion was made by Alderman Dickerson to approve David Waxman, Inc. as the Administrator for the TDA CDBG FY Grant Program. The motion was seconded by Alderman Elmore and approved by the following vote of the Council:

FOR	3
AGAINST	0

Mayor Pro-Tem Hendrix moved to the next Agenda Item, No. 18, Discussion and possible action to adopt a Resolution for B's Express Lube, dba presented by SLED. (1<sup>st</sup> Reading) A motion was made by Alderman Elmore to adopt the Resolution for B's Express Lube as read. The motion was seconded by Alderman Cudd and approve by the following vote of the Council:

FOR	3
AGAINST	0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 19, Discussion and possible action to approve the purchase of a Lion Statue for the Park up to \$7,000.00 presented by SLED. A motion was made by Alderman Cudd to approve the purchase of a Lion Statue for the Park up to \$7,000.00. The motion was seconded by Alderman Dickerson and approved by the following vote of the Board:

FOR 3  
AGAINST 0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 20, Discussion and possible action to procure for Request for Qualifications for Engineering Services for the GLO Disaster Recovery Reallocation Program (DRRP). A motion was made by Alderman Dickerson to approve the procurement for Request for Qualification for Engineering Services for the GLO Disaster Recovery Reallocation Program (DRRP). The motion was seconded by Alderman Elmore and approved by the following vote of the Council:

FOR 3  
AGAINST 0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 21, Discussion and possible action to approve the purchase of one table and six chairs for the Library in the amount of \$1,314.75. A motion was made by Alderman Cudd to approve the purchase for the Library in the amount of \$1,314.75. The motion was seconded by Alderman Elmore and approved by the following vote of the Council:

FOR 3  
AGAINST 0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 22, Discussion and possible action to appoint a rating committee for selection of an Engineer for the GLO Disaster Recovery Reallocation Program (DRRP). A motion was made by Alderman Elmore to appoint Alderman Cudd, Alderman Dickerson and Alderman Elmore as the committee for the GLO Disaster Recovery Reallocation Program (DRRP). The motion was seconded by Alderman Cudd and approved by the following vote of the Council:

FOR 3  
AGAINST 0

Mayor Pro-Tem Hendrix moved to Agenda Item No.23, Discussion and possible action to allow SLED to pay for the preservation of the trees at Lions Club Park up to \$50,000.00 presented by SLED. A motion was made by Alderman Dickerson to approve the preservation of the tree at Lions Club Park up to \$50,000.00. The motion was seconded by Alderman Cudd and approve by the following vote of the Council:

FOR 3  
AGAINST 0

Mayor Pro-Tem Hendrix moved to Agenda Item No. 24, Discussion and possible action on Budget Amendments for the General and Revenue Fund. A motion was

made by Alderman Dickerson to approve the Budget Amendments for the General and Revenue Fund. The motion was seconded by Alderman Cudd and approved by the following vote of the Council:

FOR	3
AGAINST	0

Mayor Pro-Tem Hendrix moved to final Agenda Item No. 25, Discussion of any other item not on the agenda without taking action.

There being no additional Agenda Items to consider, a motion was made by Alderman Elmore to adjourn the Sour Lake City Council meeting at approximately 7:10 P.M. on November 19, 2024. The motion was seconded by Alderman Cudd and approved by the following vote of the Council:

FOR	3
AGAINST	0

CITY OF SOUR LAKE

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Bruce Robinson, Mayor  
Michael Hendrix, Mayor Pro-Tem

ATTEST:

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Debra Morgan, City Secretary